

Bremen Elementary PTO December 2024 Agenda

Tuesday, December 3 · 4:30 – 5:30pm

Time zone: America/New_York

Google Meet joining info

Video call link: <https://meet.google.com/rbh-opyz-iqb>

Or dial: (US) +1 661-527-2907 PIN: 949 290 964#

- A. Attendance/Welcome/Reports: Attendance- Emilee Lopez, Alex Lopez, Hillary Conrad, Tiawna Lejman, Stephanie Householder, Roger Nott, Niki Meadows, Sarah Broceus, Roseanna Elliot, Taylor Hicks, Alexis Miller, and Andrea Canale.
 - **Principal: Scholastic Dollars Orders for the library have arrived. \$100 per classroom and \$75 other; classroom orders were placed this week. Remaining balance of : \$4,861.64 (will go toward the book vending machine throughout the year); December 20 will be busy- Assembly Singers @ 9:15, parties at 10:30, dismissal at 1:30ish. Interim-12/6.**
 - **Treasurer: Current Balance is \$9,521.93**
 - **Secretary: Notes are up to date. Reminder notes do get updated on the Fairfield union web site so if you miss a meeting you can look at the notes and catch up!**
 - **President:**
- B. General updates/Old news:
 - i. Still need to clean out PTO shed. Likely in early Spring now.
 - ii. Angel submitted receipts for staff member of the week. Need reimbursement. Started doing nominations for staff member of the week.
- C. Fundraisers/Events:
 - i. Mum sale final notes
 - 1. PTO to pay \$18 for missing candle. Need to mail a check to Fortmeyer.
 - ii. Book Fair- 9/27-10/3
 - 1. Scholastic dollar amount -see principal report
 - iii. Fall clothing sale- Never heard back from Tyler on updating the website. May need to look elsewhere for clothing sale. Look at spring time for clothing fundraiser, Nikki Meadows to help with design.
 - iv. Movie Night- 11/7
 - 1. 2-3 high school volunteers requested. Had 5 they were great.
 - 2. All pizzas were picked up and paid for.
 - 3. Not all popcorn used. Will use left over for NATNP concession.
 - 4. Still have crafts to return so will have an updated total for movie night expenses at the Jan meeting.
 - v. Heavenly Dips 11/15-12/6.

1. Will get with the owner Dave about online sales to tally student orders. Due by 12/6.
 2. Prizes for top sellers? Will finalize after the New Year.
- vi. Conferences- 11/21 & 11/25
1. Staff meals needed from Falcons nest. Spent \$460 on meals. Staff was not a huge fan so we will ask around for spring meals.
 2. High school volunteers requested for babysitting. Went really well. Thank you Mrs Lecrone for putting out coloring pages and crayons. Families enjoyed having the sitters there but feel that there wasn't much communication about it. A lot of families didn't know. Will plan to do this again for spring conference and will make flyers to go home with students!
- vii. Grandparents Day- 12/5 1:30-3:30 (starts @ 2)
1. Need K parent volunteers
 2. Not much refreshments donated. PTO to pay for cookies and mini water bottles. Mrs. McCandlish out purchasing tonight. We will reimburse.
- viii. Night at the North Pole- 12/12
1. Need parents volunteers for before, during, and after. 1 hour increments during events if needed.
 2. HS volunteers-Kelly Myers. Unfortunately the choir and band concert was scheduled same night.
 - a. Girl scout middle schoolers
 - b. Middle school honor society
 3. Emilee Lopez-concessions. Nikki Hobson signed up to work the cafeteria.
 4. Stephanie Householder updating station locations, duties, and going through supplies.
 5. Sponsor update and amounts.- Nikki Meadows making signage for event. \$1,800 in sponsors. Sponsors so far- Medicine Shoppe, Jacob Craig Realty, FIDO, Valmer, Bent Rd Barn, Rushcreek Pub, Smurfit Westrock, Feed Mill, One Stop, Dr. Varney. Hidden Views Farm Stead and Burnworth Farmstead donated chicken for cafeteria.
 6. Raffle baskets-finding out what everyone has will assess and move items as needed. Might need to purchase some additional items but not much. Need to get basket wrap.
- ix. Gift Shop-12/16-12/19.
1. Andy shopping this. Setting up after grandparents day
 2. Volunteers needed. M-Th 9-12 & 12-3. Friday morning last call.
 3. Flyers going home this week.

- x. January movie night? Won't have a movie night but looking to have another event in the spring maybe?
- xi. February dances 2/8
- xii. Spring conferences 3/18 & 3/20
- xiii. Breakfast club 3/26 & 3/27

D. Staff/Building needs

E. Motion to adjourn- Andy Canale. Seconds- Nikki Meadows. All in favor-Unanimous

Next Meeting: January 28th at 4:30 PM BES library